



Windmill
THEATRE COMPANY

ASSISTANT PRODUCTION TEAM OPPORTUNITIES

FROZEN JR. APRIL 2026

AS PART OF OUR ONGOING COMMITMENT TO DEVELOPING THE NEXT GENERATION OF CREATIVE LEADERS, WINDMILL THEATRE COMPANY IS THRILLED TO OFFER A LIMITED NUMBER OF ASSISTANT PRODUCTION TEAM POSITIONS FOR OUR UPCOMING PRODUCTION OF FROZEN JR. THESE ROLES ARE PART OF OUR MENTORSHIP PROGRAM, PROVIDING YOUNG PEOPLE AGED 18 TO 21 THE OPPORTUNITY TO WORK ALONGSIDE EXPERIENCED CREATIVES AND GAIN REAL-WORLD EXPERIENCE IN DIRECTING, CHOREOGRAPHY, MUSIC DIRECTION, AND PRODUCTION MANAGEMENT.

POSITIONS AVAILABLE:



Assistant
Director



Assistant
Music
Director



Assistant
Choreographer



Assistant
Production
Manager

WHO SHOULD APPLY:

WE ARE LOOKING FOR YOUNG PEOPLE AGED 18 TO 21 WHO HAVE A PASSION FOR MUSICAL THEATRE AND A KEEN INTEREST IN LEARNING WHAT IT TAKES TO LEAD, CREATE, AND DELIVER A FULL-SCALE PRODUCTION. YOU DO NOT NEED PRIOR EXPERIENCE IN THESE ROLES - JUST A WILLINGNESS TO LEARN, CONTRIBUTE, AND COMMIT TO THE PROCESS.

THIS IS A VOLUNTEER-BASED DEVELOPMENT OPPORTUNITY DESIGNED TO GIVE EMERGING CREATIVES HANDS-ON EXPERIENCE UNDER THE GUIDANCE OF OUR PRODUCTION TEAM.

RESPONSIBILITIES AND EXPECTATIONS:

SUCCESSFUL APPLICANTS WILL:

- PARTICIPATE IN PRODUCTION TEAM MEETINGS DURING THE PRE-PRODUCTION PHASE
- SUPPORT THE CREATIVE TEAM THROUGHOUT REHEARSALS, BEGINNING FEBRUARY 2026
- BE AVAILABLE ACROSS THE FULL REHEARSAL AND PERFORMANCE PERIOD (FEBRUARY TO APRIL 2026)
- CONTRIBUTE TO CREATIVE PLANNING, COORDINATION, AND SHOW DEVELOPMENT
- MAINTAIN A COLLABORATIVE, RESPECTFUL, AND PROACTIVE ATTITUDE AT ALL TIMES

ROLE DESCRIPTIONS:

ASSISTANT DIRECTOR

- WORK CLOSELY WITH THE DIRECTOR TO PLAN AND DELIVER REHEARSALS
- ASSIST WITH BLOCKING, CAST NOTES, AND MAINTAINING CREATIVE CONSISTENCY
- HELP MANAGE COMMUNICATION WITH CAST AND PRODUCTION DEPARTMENTS
- PROVIDE SUPPORT IN CREATIVE PROBLEM-SOLVING AND REHEARSAL LOGISTICS

ASSISTANT MUSIC DIRECTOR

- ASSIST THE MD IN TEACHING VOCAL PARTS AND HARMONIES
- SUPPORT VOCAL REHEARSALS AND TRACK CAST PROGRESS
- HELP PREPARE WARM-UPS, MATERIALS, AND RECORDINGS
- MAY ASSIST IN MUSIC DIRECTION DURING TECH AND PERFORMANCE WEEKS

ASSISTANT CHOREOGRAPHER

- WORK WITH THE CHOREOGRAPHER TO TEACH AND REVISE CHOREOGRAPHY
- ASSIST WITH FORMATIONS, TRANSITIONS, AND CLEAN-UP REHEARSALS
- HELP SUPPORT INDIVIDUAL CAST MEMBERS IN LEARNING ROUTINES
- STEP IN TO LEAD WARM-UPS OR MOVEMENT SESSIONS AS REQUIRED

ASSISTANT PRODUCTION MANAGER

- SUPPORT THE PRODUCTION MANAGER WITH SCHEDULING AND LOGISTICS
- HELP COORDINATE PROPS, COSTUMES, AND BACKSTAGE NEEDS
- MAINTAIN DOCUMENTATION, LISTS, AND COMMUNICATION ACROSS DEPARTMENTS
- ASSIST WITH BUMP-IN, TECH WEEK, AND SHOW RUN SUPPORT

WHAT YOU'LL GAIN:

- ☒ MENTORSHIP FROM EXPERIENCED CREATIVES
- ☒ REAL WORLD REHEARSAL AND PRODUCTION EXPERIENCE
- ☒ INSIGHT INTO PLANNING, AUDITIONS, CASTING, LEADING AND STAGING PRODUCTIONS

YOUR RESPONSIBILITIES

- ☒ ATTEND PRODUCTION TEAM MEETINGS DURING THROUGHOUT PRODUCTION PROCESS
- ☒ SUPPORT REHEARSALS AND CREATIVE DEVELOPMENT
- ☒ BE AVAILABLE THOUGHOUT REHEARSALS AND PERFORMANCE SEASON

**FEBRUARY TO APRIL 2026
(PLUS PRE PRODUCTION LATE 2025)**

APPLY NOW BY COMPLETING THE FORM ON OUR WEBSITE:

www.windmilltheatre.com.au/frozenjr